



Leading Your Business Transformation

The background of the central banner features a blurred image of several business professionals in an office setting, overlaid with a graphic of three interlocking white gears on a dark blue background.

## ISO 22301 Lead Implementer

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## 1. Course Description:

ISO 22301 Lead Implementer training is designed to enable attendants to implement a business continuity management system (BCMS) based on the requirements of ISO 22301 and establish a framework that allows organizations to continue operating efficiently during disruptive events.

Organizations can make progress towards understanding and managing disasters, incidents, and risks by having a BCMS based on ISO 22301 in place. Therefore, PECB has designed this training course to prepare its participants implement a business continuity management system (BCMS) in compliance with the requirements of ISO 22301. Attending this training course allows you to gain a comprehensive understanding of the best practices of the business continuity management system and to be able to establish a framework that allows the organization to continue operating efficiently during disruptive events.

After mastering all the necessary concepts of Business Continuity, you can sit for the exam and apply for a “PECB Certified ISO 22301 Lead Implementer” credential. By holding a PECB Lead Implementer Certificate, you will be able to demonstrate that you have the practical knowledge and professional capabilities to implement ISO 22301 in an organization.

## 2. Audience:

- Project managers and consultants involved in business continuity
- Expert advisors seeking to master the implementation of the business continuity management system
- Individuals responsible to maintain conformity with BCMS requirements within an organization
- Members of the BCMS team

## 3. Learning Objectives:

- Explain the fundamental concepts and principles of a business continuity management system (BCMS) based on ISO 22301
- Interpret the ISO 22301 requirements for a BCMS from the perspective of an implementer
- Initiate and plan the implementation of a BCMS based on ISO 22301, by utilizing PECB’s IMS2 Methodology and other best practices
- Support an organization in operating, maintaining, and continually improving a BCMS based on ISO 22301
- Prepare an organization to undergo a third-party certification audit

## 4. Prerequisites:

Participants who attend this training course are required to have a fundamental understanding of business continuity concepts and comprehensive knowledge of BCMS implementation principles.

## 5. Course Materials:

You will receive the following as part of this course:

- A copy of the classroom presentation material
- A study handbook containing information and practical examples

## 6. About the Examination:

The “Certified ISO 22301 Lead Implementer” exam, duration of 3 hours, fully meets the requirements of the PECB Examination and Certification Programme (ECP). The exam covers the following competence domains:

**Domain 1:** Fundamental business continuity principles and concepts

**Domain 2:** Business continuity management system (BCMS) requirements

**Domain 3:** Planning a BCMS implementation based on ISO 22301

**Domain 4:** Implementing a BCMS based on ISO 22301

**Domain 5:** Performance evaluation and monitoring and measurement of a BCMS based on ISO 22301

**Domain 6:** Continual improvement of a BCMS based on ISO 22301

**Domain 7:** Preparing for a BCMS certification audit

## 7. Course Agenda

### Day 1 | Introduction to ISO 22301 and initiation of a BCMS

- Training course objectives and structure
- Standards and regulatory frameworks
- Business continuity management system
- Fundamental business continuity principles and concepts
- Initiation of the BCMS implementation
- The organization and its context
- BCMS scope

### Day 2 | Implementation plan of a BCMS

- Leadership and commitment
- Business continuity policy
- Risks, opportunities, and business continuity objectives
- Support for the BCMS
- Business impact analysis

### Day 3 | Implementation of a BCMS

- • Risk assessment
- • Business continuity strategies and solutions
- • Business continuity plans and procedures
- • Incident response and emergency response
- • Crisis management

### Day 4 | BCMS monitoring, continual improvement, and preparation for the certification audit

- Exercise programs
- Monitoring, measurement, analysis, and evaluation
- Internal audit
- Management review
- Treatment of nonconformities
- Continual improvement
- Preparing for the certification audit
- Certification process and closing of the training course

### Day 5 | Certification Exam

Fifalde Consulting Inc. is a trusted independent advisor, helping organizations maximize efficiencies and increase value to their IT services. We specialize in the delivery of Information Technology Service Management (ITSM) and Information Security Management (ISM) consulting and training services, using best practices such as the Information Technology Infrastructure Library (ITIL®), TIPA®, TOGAF®, and standards such as ISO/IEC 20000, 27001, 38500 and others. Fifalde's team includes a network of the most accredited consultants and trainers in the IT industry.

For more information on what Fifalde can offer your organization, please visit [fifalde.com](http://fifalde.com)  
This training is certified by PECB.

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